Information/Report is submitted to SCAI/Residence Life

**REVIEW**
Director(s) of SCAI/Housing & Residence Life, or designee, determines if possible outcome could result in Housing Suspension (based on severity and/or student's prior conduct history).
- If YES, case is sent to SCAI to process.
- If NOT, case is processed by Residence Life

**NOTIFICATION**
Student sent conduct notification letter to their KSU email with options for resolution of the case, and an appointment date/time for either option.

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**Accept Violations & Informal Resolution**
Student **accepts** responsibility for alleged violations listed in notification letter, and requests an Informal Resolution meeting to discuss appropriate sanctions.
- Meeting date, time, location are listed in the initial notification letter.

**Contest Violations & Administrative Hearing** *
Student **does not accept** responsibility for alleged violations listed in notification letter, and requests an Administrative Hearing.
- Meeting date, time, location are listed in the initial notification letter.

* A non-response from the student will default to an Administrative Hearing being held.

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2. Student assigned sanctions, which includes Housing Suspension. Appeal of Housing Suspension may be available. See [SCAI Misconduct Procedures](#) for details.

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1. Finding of responsible, but **NOT** Suspended from Housing.
   - Student completes sanctions. Case resolved.
2. Finding of responsible **and** student Suspended from Housing.
   - Appeal of Housing Suspension may be available for student. See [SCAI Misconduct Procedures](#) for details.
3. Finding of **not responsible**; case resolved.